

PRINCE2® - Training & Certification

Duration: 5 days (40 Hours)

Purpose of this training:

This course will produce a Project Management practitioner who is able to apply a process-based approach for project management that can be easily tailored and scaled for the management of all types of projects.

Training Objective

This course will take the participants through a Project Management methodology that should be non-proprietary, best practice guidance on project management.

After completing the course, students will be able to:

- Learn, understand and use the most important concepts of Project Management methodology
- Monitor a project within the boundaries of the Project Plan.
- Participate effectively in a project.
- State the main purpose, and key contents, of the major management products.
- State the relationships between processes, deliverables, roles and the management dimensions of a project.
- Understand the level of responsibility, authority and accountability held by those involved in the project.
- Articulate the steps needed to guide the project through controlled, well-managed and visible sets of activities to achieve the desired results.

Course Approach

Participants will learn the seven processes, seven themes and seven principles central to running a project. An interactive approach is used combining lecture, discussion and case study experience to prepare participants for Project Management

certification exam as well as providing valuable practical knowledge that can be rapidly applied in the workplace.

Course Student Material:

Students will receive a workbook containing all of the Course Notes, Case Scenarios, and Sample exams.

Course Outline:

Prince2 Foundation (3 days)

1. Introduction

- The purpose of this manual
- The importance of projects
- What makes projects different?
- Why have a project management method?
- Introducing PRINCE2
- Related OGC guidance
- Benefits of PRINCE2

2. PRINCE2 Principles

- Continued business justification
- Learn from experience
- Defined roles and responsibilities
- Manage by stages
- Manage by exception
- Focus on products
- Tailor to suit the project environment

3. PRINCE2 Themes

- What are the themes?
- Applying the themes
- Business Case
- Organization
- Quality

- Plans
- Risk
- Change
- Progress

4. PRINCE2 Processes

- The PRINCE2 processes
- The PRINCE2 process model
- Structure of the process chapters
- Starting up a Project
- Directing a Project
- Initiating a Project
- Controlling a Stage
- Managing Product Delivery
- Managing a Stage Boundary
- Closing a Project

Prince2 Practitioner (2 days)

5. PRINCE2 Foundation Overview

- PRINCE2 Practitioner Exam Format & Structure
- Exam Sample Review
- PRINCE2 Practitioner Exam Mock