

PRINCE2® 7- Training & Certification

Duration: 5 days (40 Hours)

Purpose of this training:

This course is geared to produce a Project Management practitioner who can apply a process-based approach for project management that can be easily tailored and scaled for the management of all types of projects.

Training Objective

This course will take the participants through a Project Management methodology that should be non-proprietary, best practice guidance on project management.

After completing the course, students will be able to:

- Learn, understand and use the most important concepts of Project Management methodology
- Monitor a project within the boundaries of the Project Plan.
- Participate effectively in a project.
- State the main purpose, and key contents, of the major management products.
- State the relationships between processes, deliverables, roles and the management dimensions of a project.
- Understand the level of responsibility, authority and accountability held by those involved in the project.
- Articulate the steps needed to guide the project through controlled, well-managed and visible sets of activities to achieve the desired results.

Course Approach

Participants will learn the Seven Processes, Seven Practices and Seven Principles central to running a project. An interactive approach shall be used that shall combine lecture, discussion and case study experience to prepare participants for the

PRINCE2® 7 Certification Exam as well as providing valuable practical knowledge that can be rapidly applied in the workplace.

Course Student Material:

Students will receive a Student Kit containing Course Notes, Case Scenarios, and Sample exams.

Course Outline:

Prince2 Foundation (3 days)

1. Introduction

- PRINCE2 Overview
- The importance of projects
- What makes projects different?
- Why have a project management method?
- Introducing PRINCE2
- Related Axelos guidance
- Benefits of PRINCE2

2. PRINCE2 Principles

- Ensure Continued business justification
- Learn from experience
- Define roles, responsibilities, and relationships
- Manage by Stages
- Manage by Exception
- Focus on Products
- Tailor to suit the Project

3. People

- Leading Successful Changes
- Leading Successful Teams
- Communication

4. PRINCE2 Practices

- What are the Practices?

- Guidance for effective use
- Business Case
- Organizing
- Plans
- Quality
- Risk
- Issues
- Progress

5. PRINCE2 Processes

- The PRINCE2 Processes
- The PRINCE2 Process Model
- Starting up a Project
- Directing a Project
- Initiating a Project
- Controlling a Stage
- Managing Product Delivery
- Managing a Stage Boundary
- Closing a Project

Prince2 Practitioner (2 days)

6. PRINCE2 Foundation Overview

- PRINCE2 Practitioner Exam Format & Structure
- Exam Sample Review
- PRINCE2 Practitioner Exam Mock